

**TOWN OF KIOWA
REGULAR MONTHLY MEETING
September 28, 2017 AT 7:00PM
KIOWA TOWN HALL
813 S HARRISON ST.
KIOWA, OKLAHOMA**

CALL MEETING TO ORDER: Mayor Johnston called the meeting to order @ 7:04P.M.

ROLL CALL: Karon Sexton, Ned Naugle, Serena Johnston, Regina VanBlaricom present. Deanna Sexton and Bob Ramey absent.

PLEDGE OF ALLEGIANCE: COMPLETED

APPROVAL OF MINUTES: Mayor Johnston made the motion to approve the minutes, seconded by K.Sexton. K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.

APPROVAL OF PURCHASE ORDERS: Mayor Johnston made the motion to approve the purchase orders, seconded by Naugle. K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.

APPROVAL FINANCIAL REPORT: Carla Lamson gave financial report with Total Revenue of \$151,650.78 and Total Expenses at \$61,076.47 with an Income of \$90,574.31. Mayor Johnston made the motion to approve the Financial Report, seconded by Naugle. K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.

1. MONTHLY REPORTS:

TENASKA- Reported everything is going good. Mayor Johnston gave Thanks for supporting the Kiowa Indian Summer Festival.

MAINTENANCE- William reported valves were replaced in certain areas, water leaks were fixed and some road patching was done. County is going to start on the roads soon. Mayor Johnston discussed cleaning the ditches out and requested William call for line locate before working on the ditches.

FIRE- No report.

ANIMAL CONTROL- Picked up some baby pigs.

POLICE- Report given by Jess Wilson. Total contacts around 850 and several narcotic cases being worked.

2. Discussion of RPM Employment Services. Becca. Courtney with RPM gave presentation and handed out materials with information on staffing and hiring. Mayor Johnston questioned licensure for water and other entities, Courtney stated they do background and licensure checks o employees with their orientation process. Nc Vote
3. Discussion and possible approval to sign Community Service Partners Contract with Kiowa Kibois Headstart. Chelsea with Kibois Headstart was present and presented the Kibois Head Start Community Partnership Agreement to the council requesting signature of Council Members. Copies given to Council. Mayor Johnson made the motion to approve the signing of the Kibois Head Start Community Partnership Agreement, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**
4. Discuss and Act to approve settlement of past due overtime pay compensation to Jerry Ford in the amount of \$3,500. Attorney Pat Layden explained the settlement to the council. Mayor Johnston stated this was K-9 pay. Mayor Johnston made the motion to approve the settlement pay for overtime pay compensation to Jerry Ford in the amount of \$3,500.00, seconded by K. Sexton. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**
5. Discussion and Act to approve settlement of past due overtime pay compensation to Cody Poe in the amount of \$5500.00. Attorney Pat Layden explained the settlement to the council. Mayor Johnston stated this was for K-9 pay. Mayor Johnston made the motion to approve the settlement pay for overtime pay compensation to Cody Poe in the amount of \$5,500.00, seconded by K. Sexton. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**
6. Discussion and possible approval to add Naomi Hamlin to First Bank Court Clerk Account. Mayor Johnston made the motion to add Naomi Hamlin to First Bank Court Clerk Account, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**

7. Discussion and possible approval to remove Mary Powell from the First Bank Court Clerk Account. Mayor Johnston made the motion to remove Mary Powell from the First Bank Court Clerk Account, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**
8. Discussion and possible approval to enter into Executive Session to hire to replace a Court Clerk OS Title 25 Section 307 (B) (1). Mayor Johnston made the motion to enter into executive session, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried. Time 7:16p.m.**
9. Discussion and possible approval of findings from Executive Session number 7 on this agenda. Return time at 8:13p.m. Mayor Johnston made the motion to hire Meredith Hatridge to replace the Court Clerk to begin Monday October 2, 2017 with a 180 day probation period, 90 days probation for health insurance and 10.81 per hour, seconded by K. Sexton. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**
10. Discussion and possible approval to set a date for Trick or Treating due to Halloween being on a Tuesday. Mayor Johnston made the motion to set Trick or Treat on October 28th, 2017 seconded by K. Sexton. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**
11. Discussion and possible approval to enter into 5 year contract with Secure Max Provision. Jess presented council with the contract. The equipment has been approved but the contract is needing approval. Mayor Johnston asked attorney Pat Layden if this is acceptable, he stated it's a standard contract. Mayor Johnston made the motion to approve contract with Secure Max Pro-Vision, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**
12. Discussion and possible approval to open a new bank account at First Bank Kiowa for the Technology Fee for Kiowa Police Department. Discussed in the Audit and Finance Committee Meeting suggested per accountant. Mayor Johnston made the motion to open a new bank account at Kiowa First Bank for the Kiowa Police Department Technology Fee, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**

13. Discussion and possible approval to purchase tablet(s) for the Scene Doc program for Police Department. Jess Wilson states need for tablets and advantages of uses for Scene Doc Program and to use for Bond Payment. Mayor Johnston made the motion to purchase 2 tablets not to exceed \$700.00 out of the Technology Account, seconded by K. Sexton. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**

14. Discussion and possible approval to purchase decals for new Police Department vehicles. Jess presented Cap Fleet price for decals. Mayor Johnston made the motion to purchase decals for the new Police vehicles in the amount \$1,000.00, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**

15. Discussion and possible approval to purchase 2 tin horns for 8th and Portland (Shaun Deshazier) and another at 11th and Garfield (Rebecca Brown). Mayor Johnston made the motion to purchase 2 tin horns, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried.**

16. Discussion and possible approval to purchase a dump truck. No Vote

NEW BUSINESS: Regina VanBlaricom requested decals, lights, and numbers on new vehicles for PWA and Maintenance. Will get quotes.

Jess stated that Frink School contacted him for K-9 demonstration tomorrow.

PUBLIC DISCUSSION: Mayor Johnston asked Genice about the Community Center funding. Genice stated she has a meeting next week.

ADJOURN: Mayor Johnston made the motion to adjourn, seconded by Naugle. **K. Sexton, Naugle, Johnston, VanBlaricom all voted yes. Motion carried. Adjourned @ 8:40p.m.**