

TOWN OF KIOWA REGULAR MEETING
NOVEMBER 30, 2017 AT 7:00 P.M.
KIOWA TOWN HALL 813 S. HARRISON ST.
KIOWA, OKLAHOMA

Mayor Johnston called the meeting to order at 7:18 p.m.

Roll Call: Karon Sexton-present, Ned Naugle-present, Serena Johnston-present, Regina VanBlaricom-present, Bob Ramey- absent.

Pledge of Allegiance: Completed

Consideration of the Minutes: Mayor Johnston made the motion to approve the Minutes from the October 26, 2017 meeting, seconded by K. Sexton. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.

Approval of Financial Report: Mr. Kerns present to answer questions and discuss financial report. C. Lamson reported Total Revenue at \$164,902.32, Total Expenses- \$154,629.43 with a Total Income of \$10,272.89. Mayor Johnston made the motion to approve Financial Report, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.

Approval of Purchase Orders: Mayor Johnston made the motion to approve the Purchase Order's, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.

Monthly Reports:

Tenaska: Buck Hunt present stated the Outage is finished, the gas line to the plant is in and everything is going good.

Maintenance: William states they are keeping up with the Sewer Project when they breakwater lines. He stated that Charles Aaron Swann has gave his 2 week's notice, and his last day will be December 13, 2017.

Fire: They are on a Fire right now, no other Report.

Animal Control: No Report.

Police: Jess Wilson reported 693 contacts for the month. Still waiting on the new cars, supposed to be in next week. Everything is going good.

1. Discussion and possible approval to pay invoices for asphalt used on F.E.M.A-4222-DR-OK Road Project from JOB Construction in the amount of \$32,389.19 to be paid out of Street and Alley Fund. Mayor Johnston made the motion to approve, seconded by K.Sexton. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
2. Discussion and possible approval to pay invoices for asphalt used on F.E.M.A.-4222-DR-OK Road Project from Glover Construction in the amount of \$22,541.78 to be paid out of Street and Alley Fund. Mayor Johnston made the motion to approve, seconded by K.Sexton. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
3. Discussion and possible approval to open a Technology Fee Account at Kiowa First Bank for fees from citations to be used for police department equipment and services. Mayor Johnston made the motion to open a Technology Fee Account at Kiowa First Bank, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
4. Discussion and possible approval of signatures to be on the signature card for the Technology Fee Account at Kiowa First Bank. Mayor Johnston made the motion to add all of Council: Karon Sexton, Ned Naugle, Serena Johnston, Regina VanBlaricom, and Naomi Hamlin, Carla Lamson and Deanna Sexton, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
5. Discussion and possible approval to adopt the Resolution for the police officers of the Town of Kiowa to affiliate and join the Oklahoma Police Pension and Retirement System. Mayor Johnston made the motion to adopt the resolution for the police officers, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
6. Discussion and possible approval to hire a Maintenance Worker. No Vote.
7. Discussion and possible approval to purchase sound equipment (microphones, speakers, etc.) to replace the sound equipment the city has that does not work. Discussed the need for this item d/t unable to hear some individuals on the recorder for minutes and other uses for

equipment. Mayor Johnston made the motion to bypass until next meeting and put on next month's agenda, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.

8. Discussion and possible approval to purchase work boots for the Maintenance Workers. Karon Sexton made the motion to purchase work boots for the Maintenance workers not to exceed \$130.00 each, seconded by Mayor Johnston. K. Sexton-Yes, Naugle-No, S. Johnston-Yes, VanBlaricom-No. Motion Not Carried.
9. Discussion and possible approval to surplus old police car units. Jess Wilson discussed to surplus the 2010 Tahoe, 2009 Charger and 2013 Dodge Durango and states Hartshorne is requesting to pay \$10,000.00 for all (3) three vehicles. Mayor Johnston asked if any could be used for city business, or what the value price is of the vehicles. Jess stated the 2010 Tahoe would be one that could serve city purposes but could potentially bring more. Discussed selling Hartshorne 2 of the vehicles or taking closed bids. Mayor Johnston states she needs more information and looked at it at the citizens view point. Mayor Johnston made the motion to bypass and put on next month's agenda, seconded by K. Sexton. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
10. Discussion and possible approval to tint windows on new police cars. Jess states it will be \$240.00 for both cars with Roberts window tinting. Mayor Johnston made the motion to approve not to exceed \$240.00, seconded by R. VanBlaricom. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.

The two (2) Executive Sessions will be held consecutively with findings after the Board of Trustee's returns.

11. Discussion and possible approval to enter into Executive Session for the purpose of discussion to hire to replace a Police Officer. Mayor Johnston made the motion to enter into Executive Session, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried. Time 8:14 p.m.
12. Discussion and possible approval of findings from Executive Session to hire to replace a Police Officer, number eleven (11) on this agenda. Mayor Johnston called the meeting back to order at 8:47 p.m. Mayor Johnston

made the motion to hire James Pitts Jr. , contingent upon passing drug testing, starting salary at \$2250.00 per month 180 days of probation and 90 days for insurance, once he is CLEET certified, salary will go to 2500.00 per month, seconded by K. Sexton. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.

13. Discussion and possible approval to enter into Executive Session to discuss pay raise for Town Employees, Aaron William Ellis, Charles Aaron Swann, Carla Lamson, Naomi Hamlin, Meredith Hatridge and Deanna Sexton. Mayor Johnston made the motion to enter into Executive Session, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried. Time 8:14 p.m.
14. Discussion and possible approval of findings form Executive Session on pay raise for Town Employees, Aaron William Ellis, Charles Aaron Swann, Carla Lamson, Naomi Hamlin, Meredith Hatridge and Deanna Sexton number (13) thirteen on this Agenda. . Mayor Johnston called the meeting back to order at 8:47 p.m. Mayor Johnston made the motion to approve a 5% pay raise increase for all non-uniformed Town Employees, excluding elected pay to go into effect December 3, 2017, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
15. Discussion and possible approval of 2018 calendar year of Holidays Observed and that the city hall will be closed. Mayor Johnston made the motion to approve, seconded by Van Blaricom. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
16. Discussion and possible approval of updated ORDINANCE NO. FY 11-02-28 due to increase in CLEET, AFIS and FORENSIC FEES per changes in State Statutes 11-01-2017. Mayor Johnston made the motion to approve updated schedule of fines Ordinance No. FY 11-02-28, seconded by K. Sexton. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.
17. Discussion and possible approval to open a Police Retirement Account at Kiowa First Bank for fees from citations to be used for police officer retirement. Mayor Johnston made the motion to open a Police Retirement Account at Kiowa First Bank, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried.

18. Discussion and possible approval of signatures to be on the signature card for the Police Retirement Account at Kiowa First Bank. Mayor Johnston made the motion for Karon Sexton, Ned Naugle, Serena Johnston, Regina VanBlaricom, Naomi Hamlin, Carla Lamson and Deanna Sexton to be on the signature card for the Police Retirement Account at Kiowa First Bank.

New Business: No New Business.

Public Discussion: Discussed Election Terms and presented to council with e-mails from Oklahoma Municipal League and Pittsburg County Election Board, just for their information.

Mayor Johnston made the announcement about the Children's Community Christmas Party on December 16, 2017 5-8 p.m. at the Kiowa School.

Adjourn: Mayor Johnston made the motion to Adjourn, seconded by Naugle. K. Sexton-yes, Naugle-yes, S. Johnston-yes, VanBlaricom-yes. Motion Carried. Time 9:00 p.m.