

TOWN OF KIOWA REGULAR MEETING

OCTOBER 26, 2017 AT 7:00 P.M.

KIOWA CITY HALL

CALL MEETING TO ORDER: Ned Naugle called the meeting to order at 7:06 p.m.

ROLL CALL: Karon Sexton present, Ned Naugle present, Serena Johnston absent, Regina VanBlaricom present, Bob Ramey absent.

PLEDGE OF ALLEGIANCE: COMPLETED

CONSIDERATION OF MINUTES: Karon Sexton made the motion to approve the Minutes from September 28th, 2017, seconded by Ned Naugle. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

Approval of Financial Report: Carla Lamson reported Total Revenue of \$255,763.82, Total Expenses of \$198,302.22 with a Net Income of \$57,461.60. Ned Naugle made the motion to approve the Financial Report, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

Approval of Purchase Orders: Ned Naugle made the motion to approve the purchase orders, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

MONTHLY REPORTS:

Tenaska: Kennet Battles is reporting for Buck Hunt. Outage is starting tomorrow and will last 5 weeks. The gas line is in.

Maintenance: Aaron(William) Ellis reported sewer project is going well they have hit some lines that have had to be fixed but everything is

looking good. Wiliam and Charles(Aaron) Swann took the Class D water and waste water test and passed. County workers have been patching up on the roads and doesn't know the progress with that. Deanna Sexton stated the County foreman came in and said they were having trouble getting asphalt and everything was on hold as of right now.

Fire Department: No Report

Animal Control: Aaron Swann reported 2 dogs picked up, and 3-4 cats picked up.

Police Department: Jess Wilson reported 860 contacts last month and slowed a bit. Update on cars should be here within the next 2 weeks.

1. Discussion and possible approval of the 2018 calendar year of Council Meetings. Ned Naugle made the motion to approve the 2018 calendar year of Council Meetings, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.
2. Discussion and possible approval of 2018 calendar year of Holidays for the Town of Kiowa and Public Works Authority. Ned Naugle made the motion to approve the calendar year of Holidays for the Town and Public Works Authority, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.
3. Discussion and possible approval of the 2018 calendar year for Town of Kiowa Court Dates. Ned Naugle made the motion to approve the 2018 calendar year Court Dates, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.
4. Discussion and possible approval to renew Town of Kiowa CD # 80019 at Kiowa First Bank. Deanna Sexton that she looked at the date wrong and this is not a renew at this time. This item is a no vote.

5. Discussion and possible approval to purchase Turkeys for the Nutrition center to prepare for the Thanksgiving Dinner. Deanna Sexton stated that this is something the city does every year and the employees are encouraged to eat at the community center on the date of the Dinner. The Dinner is going to be November 16th and charge will be \$1.50. Ned Naugle made the motion to purchase eight (8) turkeys for the Nutrition Center for the Thanksgiving Dinner, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

6. Discussion and possible approval for Naomi and Meredith to go to E-Court training in Oklahoma City on November 17, 2017 and pay per diem and travel. Discussion of Jess attending to learn about the bonds, training is free, lunch will be provided and they will take a city vehicle. Ned Naugle made the motion for Naomi, Meredith and Jess to go to E-Court training in Oklahoma City with no per diem and to drive city vehicle, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

7. Discussion and possible approval for purchase of asphalt from JOB Construction to be used for F.E.M.A Road Project to be paid out of Streets and Alley Account. Deanna Sexton stated that Joe with County brought invoices from JOB to the city hall and stated they were going to Glover for asphalt due to JOB not being able to supply asphalt. Regina VanBlaricom questioned what and why are we paying, she stated from her understanding is we didn't pay anything until the project was completed. I informed her I would call Ralph with F.E.M.A. tomorrow and find out, but the funds were in the account. Ned Naugle made the motion to put on next agenda, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

8. Discussion and possible approval for renewal of PWA and Town Insurance with Brown and Brown. Ned Naugle made the motion to renew Insurance with Brown and Brown for the Town of Kiowa, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

The three Executive Sessions were held consecutively with findings after the Board of Trustees returned.

9. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Trevor Mitchell. OS TITLE 25 SECTION 307 (B)(1). Ned Naugle made the motion the enter into Executive Session, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried. Time 7:28 p.m.

10. Discussion and possible approval of findings from Executive Session for Trevor Mitchell, number 9 on this agenda. Board returned from Executive Session at 9:21 p.m. Karon Sexton made the motion to terminate Trevor Mitchell's employment with the City effective immediately, seconded by Ned Naugle. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

11. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Aaron William Ellis. OS TITLE 25 SECTION 307 (B)(1). Ned Naugle made the motion the enter into Executive Session, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried. Time 7:28 p.m.

12. Discussion and possible approval of findings from Executive Session for Aaron William Ellis, number 11 on this agenda. Board returned from Executive Session at 9:21 p.m. Ned Naugle made the motion to take

Aaron William Ellis off probation, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

13. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Naomi Hamlin. OS TITLE 25 SECTION 307 (B)(1). Ned Naugle made the motion the enter into Executive Session, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried. Time 7:28 p.m.

14. Discussion and possible approval of findings from Executive Session for Trevor Mitchell, number 13 on this agenda. Board returned from Executive Session at 9:21 p.m. Ned Naugle made the motion to take Naomi Hamlin off probation, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

15. Discussion and possible approval for Maintenance employees to drive work vehicles home. Ned Naugle made the motion for William to drive his vehicle home and the other vehicles stay here, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

16. Discussion and possible approval to set up a Fall Clean Up date. Ned Naugle made the motion to have Fall Clean up date set for November 18, 2017, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Motion carried.

New Business:

Public Discussion: Mr. Mitchell (TrevorMitchell's) dad requested written documentation of termination and questioned if Trevor would be paid for his time. The Board informed he would be paid for his time.

Adjourn: Ned Naugle made the motion to adjourn, seconded by Karon Sexton. Karon Sexton yes, Ned Naugle yes, Regina VanBlaricom yes. Meeting adjourned at 9:30 p.m.