TOWN OF KIOWA MINUTES

FOR REGULAR MONTHLY MEETING

APRIL 28, 2022 @ 7:00 P.M.

OR IMMEDIATELY FOLLOWING THE PWA REGULAR MEETING

AT THE KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Meeting called to order by K. Hall @ 7:27 P.M.

**ROLL CALL:** Hatridge absent, Hall present, Peterson absent, Vanblaricom present, Nichols present.

**APPROVAL OF THE MINUTES:** No questions. Hall made the motion to approve the minutes. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “In our sales and used tax we are up above budget year to date by $32,000.00 between those two funds which is fantastic. We’ve had some stronger police funds of about $55,000.00 higher than projected this far in the year. Overall in those categories we’ve collected about $90,000.00 more year to date through March than we had originally projected. On the expense side in general government, other services and charges liability came through this last month $8,000.00 budgeted and we spent about $11,000.00 in tech expenses. Total expenses we are right where we thought we would be. We are better than we thought we would be on revenues. I will just remind you all we will look at the budget officially in May, you all have to see it at least 30 days before the end of the fiscal year and then we will hold a public hearing at least 15 days before the end of the fiscal year which will be before your normal council meeting so we will need to set a date for that. We have to publish the public hearing at least 5 days before it is held.” Hall made the motion to approve the financial report. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.

**APPROVAL OF THE PURCHASES:** No questions. Hall made the motion to approve the purchases. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.

**MAINTENANCE REPORT:** Joshua Furr, “We’ve been mowing, and cleaning ditches. We are hoping to get a new vehicle so we can get asphalt and then we will start working on roads.”

**ANIMAL CONTROL REPORT:** Joshua Furr, “I’ve picked up 1 dog which was here for 1 day and a lady came and claimed it and I’ve been working on catching stray cats.”

**POLICE DEPARTMENT REPORT:** Jess Wilson, “We had 531 total contacts for the month and about 72 calls.”

**FIRE DEPARTMENT REPORT:** Clifford Sexton, “We had 5 medical calls, 5 grass fires, 3 motor vehicle accidents, 1 structure fire and 1 alarm. I met with the ISO lady and she said we should be going to a 5 and after all of our paper work is done possibly a 4.”

1. **Discussion and possible approval to accept Meredith Hatridge’s resignation letter for Ward 3.** Hall made the motion to accept Meredith Hatridge’s resignation letter for Ward 3. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
2. **Discussion and possible approval for Leighanne Johnston to attend OMCCA Conference June 8th-10th.** Will be attending virtually via zoom. Hall made the motion to approve to pay $225.00 for Leighanne Johnston to attend OMCCA Conference June 8th-10th. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
3. **Discussion and possible approval to schedule Kiowa clean up days.** Hall made the motion to approve June 23, 24, and 25 from 8-5 and October 20, 21, and 22 from 8-5 for Kiowa clean up days. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
4. **Discussion and possible approval to accept Nutrition Center contract.** Hall made the motion to accept Nutrition Center contract. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
5. **Discussion and possible approval to adopt ARPA resolution.** Hall made the motion to adopt the ARPA resolution. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
6. **Discussion and possible approval to adopt Hazard Mitigation Plan.** Hall made the motion to adopt the Hazard Mitigation Plan. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
7. **Discussion and possible approval to accept bid from Rex Hatridge for mowing right of ways.** Hall made the motion to accept bid from Rex Hatridge for mowing right of ways in the amount of $2,750.00 for first two times and $1,500.00 if third time is needed. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
8. **Discussion and possible approval to talk about and accept bids for cemetery.** Hall made the motion to pay $10,000.00 to True North Mapping to map out the cemetery and use restriced money first if meets requirements if not use unrestricted. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
9. **Discussion and possible approval to purchase a heavy truck cone for wheel balancer and weights for balancer in the amount of $260.00.** Hall made the motion to approve to purchase a heavy truck cone for wheel balancer and weights for the balancer in the amount of $260.00. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
10. **Discussion and possible approval on how to proceed with the mold and termite situation at Jones Grocery that is affecting the city hall.** Ellis states we had found termites in the bathroom and PD so we called Scotty with New Era Pest Control to come and inspect. Scotty was present at the meeting and he stated the only way to get to the wall in the bathroom was through Jones Grocery so he went over and inspected and the wall connected to the city hall is covered in termites and he found several different kinds of severe mold infestation throughout the entire building especially on the wall closest to city hall. States he doesn’t know our ventilation system but since the buildings are connected he felt like he needed to inform us of the mold. His suggestion is to get the air quality test done in here which tests for mold, which he would probably contract out to someone else that does it, full time. States he can do an air quality test in here that he has for free but it may not be the quality that someone else can do. States he was able to treat the termites through the back trap through the PD and stop the termites from coming through the back but not on the wall because we have a gas line that runs all the way down the wall so he isn’t able to drill through the floor or wall on our side and the only way to get in is from the other side. Hall made the motion to approve for our attorney Pat Layden to draw up and send Faye Jones an abatement letter for Jones Grocery. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
11. **Discussion and possible approval about 401 K for employees.** Tabled. No vote.
12. **Discussion and possible approval to pay Per Diem ($44.25 each) for 4 firefighters (William Ellis, Jeffery Drake, Brandon Jameson, and Clayton Nichols) to attend firefighter 1 live burn for certification in Antlers on May 7th and another date to be determined.** Hall made the motion to pay per diem for 4 firefighters to attend firefighter 1 live burn for certification in Antlers on May 7th and another date to be determined in the amount of $354.00 for all 4 firefighters to attend both classes. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.
13. **Discussion and possible approval to purchase a new vehicle for maintenance.** Hall made the motion to approve to purchase a 2015 Chevy Silverado 2500HD 4X4 work truck 4dr crew cab LB in the amount of $22,900.00 to be paid for out of the street and alley funds. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Nichols- yes. Motion carries.

**NEW BUSINESS:** N/A

**PUBLIC DISCUSSION:** Special financial meeting to review budget May 17th @ 5:30 P.M.

**ADJOURN:** Hall made the motion @ 8:30 P.M. to adjourn. Seconded by Nichols. Hall- yes, Vanblaricom- yes, Hall- yes. Motion carries.

**TIME ADJOURNED:** 8:30 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.