

TOWN OF KIOWA MINUTES
FOR THE REGULAR MONTHLY MEETING
NOVEMBER 19TH, 2020 AT 7:00 P.M.
AT KIOWA CITY HALL
813 SOUTH HARRISON ST.
KIOWA, OK.

Mayor Naugle called the meeting to order at 7:30p.m.

ROLL CALL: Karon Sexton- absent (resigned 11-01-2020), Kristi Hall -present Kari Peterson- present, Ned Naugle -present. Quorum present.

PLEDGE OF ALLEGIANCE: Completed.

CONSIDERATION OF THE MINUTES: Minutes reviewed by Board Members. No questions. Mayor Naugle made the motion to approve the minutes of October, seconded by Hall. Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

FINANCIAL REPORT: Mike Kerns present and informed Board of finances. Report reviewed by Board Members. No questions. Mayor Naugle made the motion to approve the Financial Report, seconded by Peterson. Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

PURCHASE ORDER: Purchase Orders reviewed. No questions. Mayor Naugle made the motion to approve the Purchase Orders, seconded by Hall. Kristi Hall- yes, , Kari Peterson-yes, Ned Naugle- yes. Motion carried.

1. Discussion and possible approval to declare a Vacancy in Town of Kiowa Ward 3, due to resignation of Karon Sexton Ward 3 Trustee (Vice Mayor).

Mayor Naugle made the motion to declare Ward 3 in the Town of Kiowa vacant, seconded by Hall. Kristi Hall- yes, Kari Peterson-yes, Ned Naugle-yes. Motion carried.

2. Discussion and possible approval to appoint a resident from Ward 3 to fill the vacant position as Trustee. Discussion. Meredith Hatridge present and lives in Ward 3, requesting to fill vacancy. Mayor Naugle made the

motion to appoint Meredith Hatridge as Ward 3 Trustee to fill vacancy, seconded by Hall. Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

3. Administer Oath of Office and Loyalty Oath to newly appointed Trustee. Meredith Hatridge was sworn in by repeating the Oath of Office and Loyalty Oath after Deanna Sexton/Kiowa Town Clerk. Oath of Office and Loyalty Oath signed by Meredith Hatridge and attested by Deanna Sexton.
4. Discussion and possible approval to appoint, by a vote of the Trustees, a New Vice Mayor due to Karon Sexton being Vice Mayor and resigning. All Trustees given paper and was instructed to write who their vote is for Vice Mayor and return to Mayor in envelope. Mayor read the votes and votes were recorded by Deanna Sexton, Votes: Meredith Hatridge 2 votes and Kari Peterson 2 votes. Votes tied. Pat Layden suggested coin toss to determine Vice Mayor. Mayor and candidates agreed. Kari called heads, Meredith -tails. Coin flipped by William Ellis landing on tails. Meredith Hatridge was announced as Vice Mayor. Mayor Naugle made the motion to appoint Meredith Hatridge as Vice Mayor, seconded by K. Hall. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
5. Discussion and possible approval to remove Karon Sexton from all signature card and accounts at First Bank of Kiowa. Mayor Naugle made the motion to approve removing Karon Sexton from signature cards and all accounts at Kiowa First Bank, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
6. Discussion and possible approval to add appointed Vice Mayor to all signature cards and accounts at First Bank of Kiowa. Discussion. Mayor Naugle made the motion to approve to add Meredith Hatridge to all signature cards and accounts at First Bank of Kiowa, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

7. MONTHLY REPORTS:

TENASKA- Not present.

MAINTENANCE: Trevor Middleton reported they have been working at the cemetery and trimming trees.

ANIMAL CONTROL: Trevor reported they have picked up 3 dogs, returned 1 back to owner and 2 went to the animal shelter.

FIRE: Josh Johnston present and reported 13 total calls, 6 grass fires, 3 motor vehicle accidents and 4 medical.

POLICE: Jess reported 560 contacts, 46 calls for service, 3 Impounds. Traffic has been slow due to the Highway Construction. Jess and Dustin attended a training with McAlester Police Department and Pittsburg County Sherriff's office on Less than Lethal training.

8. Discussion and possible approval to renew CD numbers 5992 (\$49,448.26, 4552 (\$118,111.60), 4555 (\$508,089.70), and Cemetery CD number 4549 (\$29,600.90). Discussed. Mayor Naugle made the motion to renew all CD's with First Bank of Kiowa, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle-yes. Motion carried.
9. Discussion and possible approval of Resolution of Notice of Election for the Town of Kiowa 2021. Discussion. Mayor Naugle made the motion to approve the Resolution of Notice of Election for the Town of Kiowa 2021, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
10. Discussion and possible approval to purchase ATV. Discussion. Mayor Naugle made the motion to purchase ATV out of Street and Alley account. Not to exceed \$16,500.00, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
11. Discussion and possible approval of COVID 19 policies and procedures. Discussion of contact at Pittsburg County Health Department to assist on an individual basis. No Vote.
12. Discussion and possible approval of Year End Training December 12th, time and place pending. Discussion of distributing training materials to all employees instead of meeting in a public place due to COVID. Discussed giving all Town and PWA employees a stipend instead of paying for Training. Pat Layden requested we set an amount at this time. Mike Kerns assisted with setting the amount. Mayor Naugle made the motion to approve a \$50.00 stipend for all employees for the Town of Kiowa and PWA, seconded by Peterson. Discussion of distributing training materials to all employees instead of meeting in a public place due to COVID. Motion to No Vote, seconded by Hall. Meredith Hatridge-yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

13. Discussion and possible approval to purchase Vantage F3 Robot with accessories from Transcend Tactical. Jess Wilson presented Board members with information and pricing on this. Discussed the uses and what an asset it would be for the Town. Mayor Naugle made the motion to approve the purchase of Vantage F3 Robot with accessories, not to exceed \$31,120.50, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

The four (4) Executive Sessions will be held consecutively with findings after the board of Trustees return.

14. Discussion and possible approval to enter Executive Session for the purpose of discussion of possible pay raise for the Town Treasurer additional duties. **OS TITLE 25 SECTION 307 (B) (1)**. Mayor Naugle made the motion to enter Executive Session, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried. Time 8:36 p.m.

15. Discussion and possible approval of the findings from Executive Session for the Town Treasurer number 14 on this agenda. Board returned at 8:51 p.m. Mayor Naugle made the motion to approve a 5% raise for the Town Treasurer bringing hourly pay to \$12.81, to begin 11-15-2020 seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

16. Discussion and possible approval to enter Executive Session for the purpose of discussion of possible pay raise for the Town Clerk additional duties. **OS TITLE 25 SECTION 307 (B) (1)**. Mayor Naugle made the motion to enter Executive Session, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried. Time 8:36 p.m.

17. Discussion and possible approval of the findings from Executive Session for the Town Clerk number 16 on this agenda. Board returned at 8:51 p.m. Mayor Naugle made the motion to approve a 5% raise for the Town Clerk bringing hourly pay to \$13.44, to begin 11-15-2020 seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

18. Discussion and possible approval to enter Executive Session for the purpose of discussion of possible pay raise for the Court Clerk/ Mary Powell. **OS TITLE 25 SECTION 307 (B) (1)**. Mayor Naugle made the motion to enter Executive Session, seconded by Peterson. Meredith

Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes.
Motion carried. Time 8:36 p.m.

19. Discussion and possible approval of the findings from Executive Session for the Court Clerk/Mary Powell number 18 on this agenda. Board returned at 8:51 p.m. Mayor Naugle made the motion to approve a 5% raise for the Court Clerk/ Mary Powell bringing hourly pay to \$12.60, to begin 11-15-2020 seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
20. Discussion and possible approval to enter Executive Session for the purpose of discussion of possible pay raise for the Deputy Court Clerk/Leighanne Johnston. **OS TITLE 25 SECTION 307 (B) (1)**. Mayor Naugle made the motion to enter Executive Session, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried. Time 8:36 p.m.
21. Discussion and possible approval of the findings from Executive Session for the Deputy Court Clerk/Leighanne Johnston number 20 on this agenda. Board returned at 8:51 p.m. Mayor Naugle made the motion to approve a 5% raise for the Deputy Court Clerk/ Leighanne Johnston bringing hourly pay to \$9.97, to begin 11-15-2020 seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
22. Discussion and possible approval of Towns children's Christmas event this year. Discussion of doing a drive thru due to COVID, to give gifts to the children. Board members agreed. December 19th for the date agreed upon. Mayor Naugle made the motion to purchase gifts for the children not to exceed \$3,000.00, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

NEW BUSINESS: Jess discussed purchasing Gibbs Dog food (\$60.00) on the Town Wal-Mart account card and not be reimbursed by check monthly. Board members agreed. Mayor Naugle made the motion to approve Jess to purchase K-9 dog food with Town Wal-Mart account card for the amount of \$60.00 per month, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

PUBLIC DISCUSSION: NONE

ADJOURN: Mayor Naugle made the motion to Adjourn, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried. Time: 9:09p.m.

New Business on 11-2020
Approved

deanna@kiowaoklahoma.com

From: jess@kiowapolice.com
Sent: Wednesday, November 18, 2020 10:46 AM
To: deanna@kiowaoklahoma.com
Subject: Dog Food

I currently receive 60.00 dollars a month for dog food which is 720.00 annually. This was set in 2016 when I took over K9. Costs have increased and the dog food I feed is a natural food that he does real well with. The cost of the dog food is 8.24 dollars for a 5lb bag. The bag lasts three days and would result in me using 122 bags a year at a cost of 1002.53 per year. This is an increase of 282.53 dollars. This dog food is also available at wal-mart so it can purchased on city account directly.