

TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES

FOR THE REGULAR MONTHLY MEETING

OCTOBER, 29TH, 2020 AT 6:30 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OK.

CALL MEETING TO ORDER: Mayor Naugle called the meeting to order at 6:30 P.M.

ROLL CALL: Karon Sexton-present, Kristi Hall- virtual, Jerri Ellis-present, Deanna Sexton-Absent, Kari Peterson-present, Ned Naugle-present. Quorum present.

PLEDGE OF ALLEGIANCE: Completed.

CONSIDERATION OF MINUTES: Minutes from last meeting reviewed by the Board. No questions. Mayor Naugle made the motion to approve the minutes, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.

FINANCIAL REPORT: Mike Kerns present, discussed the income statement. Revenues for September are \$51,978.42, Expenses of 29,906.05 with an income of 22,072.38. Board reviewed Treasurer's report. No questions. Mayor Naugle made the motion to approve the Financial Report, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.

PURCHASE ORDERS: Board members reviewed Purchase Orders, no questions. Mayor Naugle made the motion to approve the purchase orders, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.

1. **WATER PLANT REPORT:** William distributed written report. See attachment.
2. Discussion and possible approval of water adjustment for Lynn Deshazier. Jerri Ellis presented the adjustment due to a leak, stated he has not had adjustment in the last year and the leak is fixed. Mayor Naugle made the motion to approve adjustment for Lynn Deshazire, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.

3. Discussion and possible approval for JoAnn Humphreys to move a mobile home in on Polk street, Lot 2, Block 59. JoAnn Humphreys present and corrected the lot and block number. She has sold her house and lot and is buying a brand new mobile home. She asked about a tin horn for the property. Jerri called and got 911 address and 635 s. polk is the 911 address. Mobile Home permit received and reviewed by Board. Mayor Naugle made the motion to move a mobile home on lot at 635 S. Polk, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.
4. Discussion and possible approval for Florence Elliott to move a mobile home in on Polk Street, Lot 4, Block 59. No Vote. She is going to wait.
5. Discussion and possible approval to offer supplemental insurance with Texoma Financial. Philip Cates No Vote.
6. Discussion and possible approval of Overtime/Comp Time only with approval of Council. Karon Sexton talked about accumulated comp time, and employees need council approval for comp time. Jerri stated her concern and wants clarity. Karon stated she doesn't want an over accumulated amount of comp time. Mike Kerns voiced that overtime should be paid and not comp time and legal should be aware of the situation. Mike recommended discussing in a Financial meeting. Pat Layden here, recommended changing structure with Department heads should be aware. Just wanted to address it. No Vote.
7. Discussion and possible approval of Quote for Fire Department to install sewer and water at Fire Department number 2 on Johnson street for the washer/extractor. Discussion. Quote given to Board Members and reviewed in amount of \$4,400.00. Fire Chief not present to answer questions. Discussed putting the extractor in the main Fire Department and spend on renovation of main fire department where there is sewer and water available. Mayor Naugle made the motion to approve Quote for the Fire Department to install sewer and water at Fire Department 2, seconded by K. Sexton. K. Sexton-No, Hall-No, Ellis-No, Peterson-No, Naugle-No. Motion Does Not carry.
8. Discussion and possible approval of Public Works Authority Holidays for the 2021 year. Board reviewed. No questions. Mayor Naugle made the motion

- to approve the PWA Holidays for the 2021 year, seconded by Peterson. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.
9. Discussion and possible approval of Public Works Authority Council Meetings for the 2021 year. Board reviewed. No questions. Mayor Naugle made the motion to approve the PWA council meetings for the 2021 year, seconded by Peterson. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.
10. Discussion and possible approval to purchase ATV for Water Plant. Discussion. Karon stated she had it put on here because of employees walking to find water leaks, and it would be beneficial. Mike Kerns was asked about budget and stated it would be better to take out of town. K.Sexton made the motion to approve to purchase ATV, seconded by Ellis. K. Sexton-NO, Hall-No, Ellis-No, Peterson-NO, Naugle-NO. Motion Does Not carry.
11. Discussion and possible approval to renew insurance policies with Oklahoma Municipal Assurance Group (OMAG). Discussion. Mayor Naugle made the motion to approve renewal of insurance with OMAG, seconded by Peterson. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.
12. Discussion and possible approval to return to Normal Business with precautions in place. Discussion. Mayor Naugle made the motion that all visitors must wear a mask and for the city to return to normal business, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.

NEW BUSINESS: Jerri stated a citizen came in today and was wanting water and sewer to an RV. Jerri informed the citizen that you can't live in the RV it is against city ordinance. Pat Layden stated the Police Department will have to enforce the ordinance. Jess stated he will look at it.

PUBLIC DISCUSSION: William brought up water classes for Trevor and Josh. Class D water class on Dec. 1st and 2nd. They all have temporary license. Approve next council meeting.

ADJOURN: K. Sexton made the motion to adjourn, seconded by Peterson. K. Sexton-yes, Hall-yes, Ellis-yes, Peterson-yes, Naugle-yes. Motion carried.

Time: 7:26p.m.