

TOWN OF KIOWA MINUTES  
FOR THE REGULAR MONTHLY  
JUNE 25<sup>TH</sup>, 2020 AT 7:00 P.M.  
AT KIOWA CITY HALL  
813 S. HARRISON ST.  
KIOWA, OK.

**CALL MEETING TO ORDER:** Mayor Naugle called the meeting to order at 7:30 p.m.

**ROLL CALL:** Karon Sexton -present, Kristi Hall-present, Kari Peterson-present, Ned Naugle- present. Quorum present.

**CONSIDERATION OF THE MINUTES:** Minutes reviewed by Board members. No questions. Mayor Naugle made the motion to approve the minutes, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.

**FINANCIAL REPORT:** Mike Kerns present. Discussed appropriations of salaries for personnel, fire department appropriations, and adding Emergency Management appropriations for Fiscal Year 2020-2021 Budget. Reported \$76,954.61 in Revenues, \$182,440.55 with a Net Loss of \$105,485.94 due to transferring out of General Fund to Public Works Authority for the Water Tower and Sewer Projects and purchase of machinery. Board members reviewed Financial Report. No questions. Mayor Naugle made the motion to approve the Financial Report, seconded by K. Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.

**Purchase Orders:** Purchase Order Journal reviewed by Board members. No questions. Mayor Naugle made the motion to approve the Purchase Orders, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.

**1. MONTHLY REPORTS:**

**TENASKA:** Not present.

**MAINTENANCE:** Haylon reported that County has been working on the roads and has moved to the East side of Town. They are checking stop signs to see how many needs repaired or replaced. They have been mowing and cleaning the shop.

ANIMAL CONTROL: Haylon reported they have picked up three (3) dogs that no one claimed and took them to the shelter. One dog was picked up and still here.

FIRE: Not present.

POLICE: Jess reported 510 contacts, 47 calls for service, 2 impounds, and they assisted McAlester Police Department with a barricaded subject with no problems.

2. Discussion and possible approval to reimburse Cody and Amy Ray for gravel they put on tin horn. Kari stated that the tin horn was put in by the city, and the City was out of gravel at the time, Cody and Amy paid to have the gravel placed. Discussion. Mayor Naugle made the motion to approve reimbursement to Cody and Amy Ray in the amount of \$150.00, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-abstained, Naugle- yes. Motion carried.
3. Discussion and possible approval to purchase to replace three (3) lawn mowers. Discussion. Mayor Naugle made the motion to approve to purchase to replace three (3) lawn mowers not to exceed \$20,000.00, seconded by K. Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
4. Discussion and possible approval of letters to send to land owners of neglected properties. Discussion of updating letter and sending. Pat Layden stated he would e-mail Deanna a sample letter. Deanna mention putting a complaint form on the Kiowa web-site, so that citizens can send in complaints and have in writing when we send letters out. Mayor Naugle made the motion to update letter and send to land owners of neglected properties, seconded by Hall. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.
5. Discussion and possible approval to sign/renew contract with Miller Office Equipment for three copiers/ faxes. Discussion. Mayor Naugle made the motion to approve signing and renewing contract with Miller Office Equipment, seconded by Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
6. Discussion and possible approval to hire part time or full time Police officer. Discussion. Mayor Naugle made the motion to approve to hire a full time Police Officer, seconded by Hall. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.

7. Discussion and possible approval to purchase to replace current phone service with New Era to include new phones for City Hall. Discussion and review of quotes for WAV 11-New Era Phones. Mayor Naugle made the motion to approve purchase to replace current phone service with New Era to include City Hall phones, seconded by Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
8. Discussion and possible approval to purchase to replace four desktops, four monitors and two laptops with installation of hardware and software from WAV 11. Quote reviewed. No questions. Mayor Naugle made the motion to purchase to replace desktops, monitors and laptops with installation of hardware and software not to exceed \$8,769.96, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
9. Discussion and possible approval to have a Cemetery Clean up days in Spring and Fall. Deanna stated that she had talked to a citizen that requested and voiced interest in participating in a cleanup day for the Cemetery and possibly starting a Cemetery Committee. Mike Sexton present and discussed the overall shape of the cemetery and he belongs to Mason groups that works on cemeteries. Discussion of having clean up day the week end before Memorial Day. Discussed the need for repairs and other issues at the cemetery. Mayor Naugle made the motion to approve Spring and Fall clean up days, weekend of Memorial Day and possible the weekend of Veterans Day, and has no objections to a Cemetery Committee, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
10. Discussion and possible approval to sign City County Agreement for a Joint civil Defense/ Emergency Management Administration. This is in regards to the Emergency Management Contribution that was approved and paid last month. Discussion. Mayor Naugle made the motion to sign City County Agreement, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
11. Discussion and possible approval to apply and use Geo Safe Program. Jess discussed the program. Mayor Naugle made the motion to approve not to exceed \$500.0 per year, seconded by Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
12. Discussion and possible approval to purchase equipment and uniforms for new police officer. Jess discussed need. Mayor Naugle made the motion to approve to purchase equipment and uniforms for new officer not to

exceed \$2,500.00, seconded by Hall. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.

13. Discussion and possible approval to surplus 1999 Johns Deere Skid Steer. Discussed problems with skid Steer. Mayor Naugle made the motion to surplus 1999 John Deere Skid Steer and take sealed bids to sale, seconded by Hall. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
14. Discussion and possible approval to surplus four (4) Bad Boy Lawn Mowers, 2-48", 1- 52" and 1-60". Discussion. Mayor Naugle made the motion to surplus the 4 Bad Boy Lawn mowers, and take sealed bids to sale, seconded by Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
15. Discussion and possible approval to purchase Stop Sign Stickers, poles, etc. not to exceed \$1,400.00. Discussion. Mayor Naugle made the motion to purchase Stop Sign Stickers and other items needed not to exceed \$1,400.00, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.
16. Discussion and possible approval for Police Officers to attend Police One academy. Jess presented information. Discussion. Mayor Naugle made the motion to approve, not to exceed \$600.00 per year, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried.

**NEW BUSINESS:** Jerri took a call from a citizen requesting a 25 MPH sign be placed on Harper Valley road going west after railroad tracks. Jess will look at it and attempt to set it up.

Jess discussed doing a Halloween Drug Education project with the whole school instead of just Elementary.

Jerri and Mary Powell discussed Halloween activities.

Deanna stated Haylon notified her about adding 2 maintenance phone's and the need for 2 city phone's to be added onto the US Cellular Plan.

Approved. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes.

**Public Discussion:** Deanna announced the Public Hearing will be held July 17<sup>th</sup> at 6:00 p.m., Special Meetings will be held at 6:30 p.m. for PWA and 7:00 p.m. for Town.

**ADJOURN:** Mayor Naugle made the motion to adjourn the meeting, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle- yes. Motion carried. Time 8:38 p.m.