

TOWN OF KIOWA MINUTES  
FOR THE REGULAR MONTHLY MEETING  
MAY 28<sup>TH</sup>, 2020 AT 7:00 P.M.  
AT KIOWA CITY HALL  
KIOWA OKLAHOMA

CALL MEETING TO ORDER: Mayor Naugle called the meeting to order at 7:05 p.m.

ROLL CALL: Karon Sexton-present, Kristi Hall-present, Kari Peterson-present, Ned Naugle-present. Quorum present.

PLEDGE OF ALLEGIANCE: Completed

CONSIDERATION OF MINUTES: Board Members reviewed Minutes. No questions. Mayor Naugle made the motion to approve the May Minutes, seconded by K. Hall. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

APPROVAL OF FINANCIAL REPORT: Mike Kerns present. Discussed Budget and set up Financial Meeting for June 19<sup>th</sup>, 2020 at 1:00 p.m. Kerns reported Revenues of \$66,027.93, Expenses of \$112, 203.78 with a Loss of \$48,175.85 due to equipment purchases and insurance being paid. Board Members reviewed Financial Report, questions answered. Mayor Naugle made the motion to approve the Financial Report, seconded by Peterson. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

APPROVAL OF PURCHASE ORDERS: Purchase Journal reviewed by Board Members, no questions. Mayor Naugle made the motion to accept the purchase orders, seconded by K.Sexton. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

1. Monthly Reports:

Tenaska: Not Present.

Maintenance: Haylon reported they are working on the lagoon roads. The county is still working on the town roads. The Loaner Mini excavator was delivered. They are doing some tin horn work.

Fire: Not present.

Animal Control: There was only 1 dog picked up.

Police: Jess reported not much activity. The officers responded to calls only for the Month due to COVID -19. Precautions are in place and continuing.

2. Discussion and possible approval for Kathy Smith to move a mobile home in on Portland Street.

Kathy Smith present. She had all paper work completed for the permit and pictures was presented. She stated the mobile home will be moved in on the lot, owned by her, at 708 Portland St. Board Members questions were answered by Kathy. Mayor Naugle made the motion to approve Kathy Smith to move a mobile home in at 708 Portland St. with permit, seconded by K. Sexton. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

3. Discussion and possible approval of alley maintenance by resident at 125 10<sup>th</sup> street. Jon Patton

Jon Patton present and discussed the alleyway next to the rent houses he has and residents are not able to park due to the alleyway being in bad shape. Jon stated that he didn't mind doing some work on it but was told by a residence next to the properties that he was not allowed to fix the alley that the city would file a law suit. Jon stated that Sewer lines are there and don't want to disturb them. Discussion of fixing the alleyway. Karon stated that it is a city alley and the city needs to fix it, Board Members agreed. Mayor Naugle made the motion to approve purchasing shale and gravel to be placed in alleyway by 125 10<sup>th</sup> street, seconded by Kari Peterson. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

4. Discussion and possible approval to declare a Board of Trustee vacancy in Town of Kiowa Ward Five (5) due to resignation of Regina VanBlaricom. Discussion. Mayor Naugle made the motion to declare Town of Kiowa Ward Five (5) a vacant seat, seconded by K. Sexton. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

5. Discussion and possible approval to pay repairs and maintenance on Fire Department Engine. Deanna stated that Patrick had called her

and wanted this put on the agenda not to exceed \$10,000.00. Karon Sexton wanted to note that the Fire Department should notify Board Members within 24 hours of accident. Discussed getting the accident report from Jess and filing insurance. Vice Mayor K. Sexton made the motion to approve repairs not to exceed \$10,000.00 with filing of insurance, seconded by Mayor Naugle. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

6. Discussion and possible approval of Feed the Need Contract for the 2020-2021 year. Mayor Naugle made the motion to approve the Feed the Need Contract for 2020-2021 year, seconded by Peterson. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.
7. Discussion and possible approval to hire to replace Deputy Court Clerk. Mary Powell (Court Clerk) introduced Leighanne Johnston and explained that the previous Deputy Court Clerk decided not to accept the position. Job was posted. Applications were accepted and interviews were completed by Jess and Mary. Mayor Naugle made the motion to approve to hire Leighanne Johnston as Deputy Court Clerk at \$9.50 per hour with a start date of May 6<sup>th</sup>, 2020, seconded by K.Sexton. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.
8. Discussion and possible approval to lease/purchase Postage machine and postage. Discussion. Mayor Naugle made the motion to lease/purchase a Postage machine and pay postage as needed, seconded by Peterson. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle-yes. Motion Carried.
9. Discussion and possible approval to amend TOK Ordinance FY 11-02-28 to decrease tech fee from \$25.00 per ticket to \$15.00 per ticket and increase OPFR (Oklahoma Police Pension Retirement) fee from \$6.00 per ticket to \$16.00 per ticket. Discussion. Mayor Naugle made the motion to approve to amend TOK Ordinance FY11-02-28 to decrease Tech Fee from \$25.00 per ticket to \$15.00 per ticket and increase OPFR Fee from \$6.00 per ticket to \$16.00 per ticket, seconded by Peterson. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle-yes. Motion Carried.

10. Discussion and possible approval to transfer \$100,000.00 from Town of Kiowa General Fund account to Kiowa PWA General Fund account. Discussion. Mayor Naugle made the motion to approve the transfer of \$100,000.00 from Town of Kiowa General Fund account to Kiowa PWA General Fund Account, seconded by K. Sexton. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.
11. Discussion and possible approval to purchase tablets for the Town of Kiowa. Discussion. We will discuss this item at the Financial Meeting. No Vote.
12. Discussion and possible approval of returning to normal business. Discussion. Mayor Naugle made the motion to begin normal business with precautions and social distancing starting May 18, 2020, seconded by K. Sexton. 1. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.

NEW BUSINESS: None.

PUBLIC DISCUSSION: Pat Layden discussed the program that supports MCAAP and possibly contributing to this.

ADJOURN: Mayor Naugle made the motion to Adjourn at 7:54 p.m., seconded by Hall. K. Sexton- yes, Hall-yes, Peterson-yes, Naugle- yes. Motion Carried.