

**TOWN OF KIOWA MINUTES FOR
THE REGULAR MONTHLY MEETING**

APRIL 26TH, 2018 AT 7:00 PM

AT KIOWA CITY HALL

813 S. HARRISON ST

KIOWA, OKLAHOMA

CALL MEETING TO ORDER: Mayor Johnston called the meeting to order at 7:03 p.m.

ROLL CALL: Karon Sexton-present, Ned Naugle present, Regina VanBlaricom-present, Serena Johnston- present.

CONSIDERATION OF THE MINUTES: Mayor Johnston made the motion to approve the minutes for March Meeting, seconded by Naugle. K. Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston –yes. Motion Carried.

APPROVAL OF FINANCIAL REPORT: Carla Lamson-Treasurer, reported a Revenue of \$138,650.32, Expenses of \$99, 045.29, with a Total Income of \$39,605.03. Mr. Kerns discussed the report and discussed having a budget workshop on May 18th at 1:00 pm Mayor Johnston made the motion to approve the Fianancial Report, seconded by K.Sexton. K. Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston – yes. Motion Carried.

APPROVAL OF PURCHASE ORDERS: Discussion of purchase orders, Deanna has 1 additional purchase order # gf-6288 in the estimate amount of \$800.00 for nutrition van repairs. Mayor Johnston made the motion to approve purchase orders, seconded by K.Sexton. K. Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston –yes. Motion Carried.

1. MONTHLY REPORTS:

- a. **TENASKA:** Frank Correlli reported busy month with the Spring Outage, it wnet well.

- b. **MAINTENANCE:** William reported that they are trying to keep up with work orders and have a list of leaks fixed d/t sewer project, just parts. Got new tires on his truck.
 - c. **ANIMAL CONTROL:** William reported they got a call on a raccoon but never found it, had 1 cow out, caught some stray cats.
 - d. **FIRE DEPARTMENT: NO REPORT**
 - e. **POLICE DEPARTMENT:** Jess reported 416 contacts, traffic is slow, 1 fatality accident.
2. Discussion and possible approval of repairs for Nutrition Center Van. PO for alternator, brake pads and rotors. This item was approved with PO's. Genice was informed to start looking for a good used vans. Mayor Johnston made the motion to approve the repairs for the Nutrition Center Van, seconded by Naugle. K. Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston –yes. Motion Carried.
 3. Discussion and possible approval of a worker with the Chcotaw Nation Summer Work Program to work at the City Hall . Discussion and Board Members was given a copy of the work site agreement. Mayor Johnston made the motion to approve a worker with the Choctaw Nation Summer Work Program, seconded by Van Blaricom. K. Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston –yes. Motion Carried.
 4. Discussion and possible approval to use Healthy Living Grant funds to purchase Farmer's Market sign, Playground signs and Park Equipment. Discussed quotes from Dan Cearley for the Farmer's market sign at \$200.00 and city would buy supplies and paint and he would paint the sign, Signs by Jade quoted \$175.00, OCI(Oklahoma Correctional Institute) quoted \$120.05. Quote's presented for Noah's playgroud for Playground equip, talked about repairing the Ball Field Backstop. Mayor Johnston made themotion to use Healthy Living Grand Funds to purchase Farmer's Market sign, playground signs and park equipment, seconded by K.Sexton. K. Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston –yes. Motion Carried.
 5. Discussion and possible approval touse the park at the North end of Town as a location for the Farmer's Market. Mayor Johnston made the motion to use the park at the North of Town as the location for the

Farmer's Market, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.

6. Discussion and possible approval of Farmer's Market Vendor Registration and fee. Mayor Johnston made the motion to create a form with a hold harmless clause for Vendor Registration with no fee, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
7. Discussion and possible approval for Naomi Hamlin and Aleaxis Crowell to attend the Oklahoma Municipal Court Clerk Conference June 6th-8th at Stillwater, seconded by Naugle. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
8. Discussion and possible approval to purchase and replace a tin horn on 8th street going into Nichols Café Parking lot. (Kathy Nichols) William states it is crushed from big trucks driving over it. William mentioned there is pipe that can be used in place of tin horns. Mayor Johnston made the motion to replace the tin horn, with pipe on 8th street going into Nichol's Café, seconded by Naugle . K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
9. Discussion and possible approval to purchase and replace a tin horn on 9th street at Ruth Murphy's drive way. (Ruth Murphy) Mayor Johnston made the motion to replace tin horn with pipe available at 9th street, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
10. Discussion and possible approval to purchase tin horns to be used on North Polk Stret. (William Ellis) Mayor Johnston made the motion to replace tin horn on North Polk with pipe available, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
11. Discussion and possible approval to surplus old flip phones. List attached. Mayor Johnston made the motion to surplus old flip phones, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.

THE THREE (3) EXECUTIVE SESSIONS WILL BE HELD CONSECUTIVELY WITH FINDINGS AFTER THE BOARD OF TRUSTEE'S RETURN.

12. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Roy Blanks. OS TITLE 25 SECTION 307 (B) (1). Mayor Johnston made the motion to enter Executive Session, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried. Time entered 7:49 p.m.
13. Discussion and possible approval of the findings from Executive Session for Roy Blanks, number 12 on this agenda. Time returned from Executive Session, 8:27 p.m. Mayor Johnston made the motion to increase Roy Blanks salary to \$24,960.00 per year which amounts to \$12.00 per hour, and allow him to drive the town truck home and to work only with evaluation due May of 2019, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
14. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Aaron William Ellis. OS TITLE 25 SECTION 307 (B) (1): Mayor Johnston made the motion to enter Executive Session, seconded by K. Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried. Time entered 7:49 p.m.
15. Discussion and possible approval of the findings from Executive Session for Aaron William Ellis, number 14 on this agenda. Time returned from Executive Session: 8:27 p.m. Mayor Johnston made the motion to increase Aaron William Ellis salary to \$30,492.00 per year with \$1,200.00 per year for Animal Control which is a total of \$31,692.00 per year, being an hourly wage of \$15.24 per hour, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
16. Discussion and possible approval to enter into Executive Session for the purpose to hire to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1). Mayor Johnston made the motion to enter Executive Session, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.
17. Discussion and possible approval of findings from Executive Session to hire to replace a police officer, number 16 on this agenda. Time

returned from Executive Session 8:27 p.m. Mayor Johnston made the motion to hire Matthew Jordan with salary of \$2500.00 per month, 180 days probationary period and 60 days for insurance pending background investigation and will start in 2 weeks, seconded by K.Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.

NEW BUSINESS: Rex Hatridge bought in his right of way mowing contract yesterday for renewal, \$2,350.00 for the first two mowing's and \$1,400.00 for each mowing after the first two. Mayor Johnston made the motion to approve the right of way mowings to be done by Rex Hatridge, seconded by Naugle. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.

Regina VanBlaricom mentioned the alleyways that have been cleared and what needs to be done to keep alleyway open. People have started to put fences and buildings back in the alleyway. Discussed putting notification on the back of the water bills.

Pat Layden mentioned a settlement hearing to take place in Federal Court in Muskogee on May 16th, 2018 at 10:00 for a traffic violation, and the Board needs to appoint a Board Member to attend. Mayor Johnston made the motion to appoint Karon Sexton to attend the settlement hearing and act as authority for the Town and if she can't attend Serena Johnston will attend, seconded by VanBlaricom. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried.

Jess Wilson discussed and informed the Board Members that the Pittsburg County Sherriff's Office is going to start billing each police department \$200.00 per month for dispatching services and will be an item on the next agenda.

PUBLIC DISCUSSION: Deanna Sexton gave an update on the cemetery building. Jaree Daniels came in yesterday and said they will be starting on the building soon. The builder came in and discussed what his plans are and will keep in contact with us to let us know the progress.

ADJOURN: Mayor Johnston made the motion to Adjourn, seconded by K. Sexton. K. Sexton –yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion carried. Time 8:50 p.m.