TOWN OF KIOWA

PUBLIC WORKS AUTHORITY MINUTES

FOR REGULAR MONTHLY MEETING

JANUARY 26, 2023 @ 6:30 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called meeting to order @ 6:30 P.M.

**PLEDGE OF ALLEGIANCE:** Completed

**ROLL CALL:** Hall absent, Peterson present, Vanblaricom absent, Sexton present, Drake present, Johnston present, Hasty present.

**APPROVAL OF MINUTES:** Peterson made the motion to approve the minutes. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “This is our schedule of cash through the end of December, 2022. I will note for you that those unrestricted cash and overall those balances went down a little bit from November to December. We are still up overall for the year $133,000.00 in unrestricted and about $59,000.00 of that is the ARPA funds. In our restricted the majority of that comes from the restricted street & alley money. Overall we are seeing more cash at the end of December than we did 6 months prior and we still have a healthy amount of unrestricted cash. We are 50% through the year. Our revenues continue to be strong through December and the expenses continue to be at or below budget. The one item of note that we will talk about here is our capital outlay, we have money budgeted there and so far haven’t spent that.” Peterson made the motion to approve the financial report. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.

**APPROVAL OF PURCHASES:** Peterson made the motion to approve the purchases. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.

**WATER PLANT REPORT:** Zack Taylor, “We got the valve installed by the fire department for the force main for the sewer. We had a couple of small water leaks. Met with a guy today from emergency management regarding the ice storm a couple of years ago, he wanted to go look at 6 different sites and see if they had been fixed and they were. He said they would be mailing a check for the amount of $502.67 to pay off the remaining balance of $10,000.00 that it took to repair those. I got a quote on the aerator and floatation device from interstate electric.”

1. **Discussion and possible approval to adopt budget amendments.** Tracy Reed, “We are mid-way through the year and we’ve had a lot of changes since we looked at the budget 6 months ago. As it was originally budgeted this one continues to reflect a budget in which we spend more that we bring in this year. That is primarily because of these big projects. We haven’t really done any of the projects that we predicted in the budget yet this year but they will remain in the budget. In our sewer department we did add $12,000.00 for the sewer pump repair that needs to be done. We are budgeting to spend just with our capital projects about $155,000.00 this year in PWA. I did adjust personal services in our water department which is reflective in the budget amendment to get us through the year and personal services in our administration department to add Ashton Williams. I left in there the materials and supplies and other services and charges. That’s really the only changes that I am proposing in those three departments in our PWA. We are increasing budget expenses in PWA by about $79,000.00 while I didn’t adjust those revenues but I think they may bring in about $30-40,000.00.” Peterson made the motion to adopt budget amendments. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.
2. **Discussion and possible approval to add Ashton Williams to all PWA accounts.** Peterson made the motion to add Ashton Williams to all PWA First Bank accounts. Seconded by Johnston. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.
3. **Discussion and possible approval for Ashley Winn @ 509 S Lincoln to have a water/sewer adjustment.** Sexton made the motion to approve a water/sewer adjustment for Ashley Winn @ 509 S Lincoln with the town paying $826.75 and leaving the customer to pay $206.69. Seconded by Peterson. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.
4. **Discussion and possible approval to renew our SAM registration.** Sexton made the motion to renew our SAM registration for 5 years in the amount of $1,499.00. Seconded by Peterson. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.
5. **Discussion and possible approval to purchase new pump for sewer lagoon.** Tabled to next month. No vote.
6. **Discussion and take action on letter received about leasing mineral rights.** Peterson made the motion to accept offer #1 which would be $400.00 per acre for a three (3) year term and 1/8th royalty ($400.00 x 0.7925 = $317.00) from Jess Harris III, L.L.C. Seconded by Sexton. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.
7. **Discussion and possible approval on reimbursing Randy Gropp for his time spent helping with water leak on Christmas Eve.** No vote.
8. **Discussion and possible approval on reimbursing Ray Goss for his time spent helping with water leak on Christmas Eve.** No vote.

**NEW BUSINESS:** N/A

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Peterson made the motion to adjourn @ 7:05 P.M. Seconded by Johnston. Peterson- yes, Sexton- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.

**TIME ADJOURNED:** 7:05 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.