

TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES

FOR THE REGULAR MONTHLY MEETING

AUGUST 29, 2019 AT 6:30 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA OKLAHOMA

**CALL MEETING TO ORDER:** Mayor Naugle called the meeting to order at 6:30p.m.

**ROLL CALL:** Karon Sexton-present, Kristi Hall-present, Regina VanBlaricom-absent, Jerri Ellis-present, Deanna Sexton-present, Kari Peterson-present, Ned Naugle-present. Quorum present.

**PLEDGE OF ALLEGIANCE:** Completed

**CONSIDERATION OF THE MINUTES:** Minutes reviewed. No questions. Mayor Naugle made the motion to approve the minutes from July's Meetings, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.

**APPROVAL OF FINANCIAL REPORT:** Mr. Kerns is present, discussed Cash flow report, short lived asset accounts and debt serve accounts with USDA, and reported a Revenue of \$47,956.57, Expenses \$38,626.92 with an income of \$9,329.65 for the month of July 2019. Discussed having a financial meeting, will set for next month. Mayor Naugle made the motion to approve the Financial Report for the month of July 2019, seconded by Hall. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.

**APPROVAL OF PURCHASE ORDERS:** Purchase Order Journal for the month reviewed, no questions. Mayor Naugle made the motion to approve the Purchase Order's, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.

1. WATER PLANT REPORT: Dale not present. William reported the meter south of town is in place and working. They also found a large water leak in an abandoned house and it was fixed. Water plant is running well.
2. Discussion and presentation on waste water. Mr. Sallay with IMR  
Mr. Sallay with IMR presented the council with a slide show to explain how the product works and the pros and cons of use for waste water, lagoon treatment. Presentation completed with Questions answered. Board members stated their Thanks. No Vote.
3. Discussion and possible approval for water adjustment for account # 7700 Kiowa School due water leaks. Jerri discussed the 2 water leaks that Mr. Pool had requested an adjustment for. Kristi Hall asked Pat Layden if the council can approve a large adjustment due to the leaks. He answered that the council can make the adjustment under these circumstances. Kristi Hall made the motion to adjust the July water bill using the average of March, April and May bills, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
4. Discussion and possible approval to write off years 2002 through 2014 delinquent water bills. Jerri discussed the delinquent and inactive accounts and stated the auditors suggested the write off these accounts. The amount of these accounts total \$37,257.44. Mayor Naugle made the motion to write off delinquent and inactive accounts for the years 2002 through 2014, seconded by K. Peterson. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
5. Discussion and possible approval to hire collection agency for 2015 to present for delinquent accounts. Jerri discussed hiring a collection agency to collect on delinquent accounts in the amount from 2015 to present. Discussed the of process of collections and the ordinance for collections with Pat Layden. Mayor Naugle made the motion to hire the collection agency RS 2 Solutions LLC and pass ordinance after publication, seconded by Peterson. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.

6. Discussion and possible approval to pay employees enrollment for Air Med Care renewal. D. Sexton discussed the benefits of the Air Med Care renewal in the amount of \$55.00 per year and explained that this is a yearly renewal and is paid by the town for all employees. Mayor Naugle made the motion to continue to pay employees enrollment for Air Med Care renewal, seconded by Hall. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
7. Discussion and possible approval of rural customer water rate change. Jerri stated that her and Dale had discussed out of city limit customers and the rates. D. Sexton stated, there isn't a real reason to change this after all the years it has been like it is now. Mayor Naugle agreed. No Vote
8. Discussion and possible approval of adding a fee to city utility service rates for water theft. Jerri stated, she called McAlester and other Towns to see what they do for water theft and asked for a copy of fees, policies or ordinances that were in place for water theft. Jerri discussed the water theft instances and is happening more frequently. Pat Layden requested to table until next meeting and get more information. Mayor Naugle made the motion to table, seconded by K. Peterson. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
9. Discussion and possible approval to change Tenaska Water Meter to (digital) AMR Meters. Tenaska Regional manager present and discussed changing the meters with him, he asked about the cost, Dale was not present and no prices are available at this time. Mayor Naugle made the motion to table until next meeting, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
10. Discussion and possible approval of invoice to Mr. Pierce from the Town for the water meter installation labor and equipment. Invoice reviewed by council and explained that the meter was paid on the invoice and the remaining balance due for labor, installation and equipment on the invoice. Mayor Naugle made the motion to approve the invoice to Mr. Pierce, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.

NEW BUSINESS: No New Business

PUBLIC DISCUSSION: William discussed annexation of city limits, Pat Layden discussed the cost and process of annexation.

K. Hall stated the need for a turn lane through Kiowa because of the dangerous turns off the highway. D. Sexton informed her that Department of Transportation is who needs to be notified for this and that citizens in the past have come to meetings and discussed this and was told to notify Department of Transportation.

Discussed painting the water tower. D. Sexton discussed the cost and process of bidding, and will contact R. Vaughan, this has been discussed in the past and is in this year's budget.

ADJOURN: Mayor Naugle made the motion to Adjourn, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion carried. Time 7:39 P.M.