

TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES
FOR THE REGULAR MONTHLY MEETING
OCTOBER 31ST 2019 AT 6:30 P.M.
AT KIOWA CITY HALL
813 S. HARRISON ST.
KIOWA, OKLAHOMA

Mayor Ned Naugle called the meeting to order at 6:30 P.M.

ROLL CALL: Karon Sexton- present, Kristi Hall-present, Regina VanBlaricom-present, Jerri Ellis-present, Deanna Sexton-present, Kari Peterson- present, Ned Naugle- present. Quorum present.

PLEDGE OF ALLEGIANCE: Completed.

CONSIDERATION OF THE MINUTES: Deanna Sexton informed the Board Members that the minutes approved this meeting will be for September's Regular Meeting- September 26, 2019, Special Meeting- October 22, 2019 and Financial Meeting October 22, 2019. Minutes reviewed. No questions. Mayor Naugle made the motion to approve the minutes, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom- abstained (no), Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.

FINANCIAL REPORT: Mike Kerns present discussed income statement, restricted and unrestricted accounts, year to date financials, and month of September Revenues- \$59,189.79, Expenses- \$36,202.21 with and Net Income of \$22,987.58. Discussed water tower painting project, and sewer at school project will have Financial Meeting in November to discuss further. No questions. Mayor Naugle made the motion to approve the Financial Report, seconded by Hall. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.

APPROVAL OF PURCHASE ORDERS: Purchase Orders reviewed. No questions. Mayor Naugle made the motion to approve the Purchase Orders, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.

1. WATER PLANT REPORT: Dale present. Reported issues with mechanical things, filters at the water plant and looking at repairs. No Vote.
2. Discussion and possible approval to take action on Work Order to Infrastructure Solutions Group, LLC for Engineering Services for Replacement of Deficient Sewer Main near Kiowa School. Robert Vaughan present and presented the estimated cost of project, this needs to be done to complete the deficiencies on the smoke test completed with the Sewer Project. Looking at starting in Spring, when School is not in session. D. Sexton asked about the manholes on the project and verified that this was not included in the Sewer Project just completed, Robert Vaughan stated this was not included in that Project, and this was not identified until smoke test was done. Discussed DEQ addendum requirements and enforcements. Dale stated there were 18 deficiencies on the smoke test results, 16 on the private side and 2 on the public side. Deanna discussed notifications of citizens on the private side and responsibility of PWA. Robert Vaughan clarified the Work Order is only for Engineering Services. No other Questions. Mayor Naugle made the motion to approve the Work Order to Infrastructure Solutions for engineering services for Sewer Main near Kiowa School, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.
3. Discussion and possible approval to take action on Work Order to Infrastructure Solutions Group, LLC for Engineering Services for Repainting the Water Tower. Robert Vaughan present and presented the estimated cost of project for painting of water tower, will look at starting the process in December and possible finishing in February or March. No Question. Mayor Naugle made the motion to approve the Work Order to Infrastructure Solutions for Engineering Services for Repainting the Water Tower, seconded by Hall. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.
4. Discussion and possible approval of Town of Kiowa PWA Holidays for the Calendar Year 2020. Reviewed. No Questions. Mayor Naugle made the motion to approve the Town of Kiowa PWA Holidays for 2020, seconded by Hall. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.
5. Discussion and possible approval of Town of Kiowa PWA Council Meetings for the Calendar Year 2020. Discussion. No Questions. Mayor Naugle made

the motion to approve Town of Kiowa PWA Council Meetings for Year 2020, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.

6. Discussion and possible approval of Town of Kiowa Ordinance Number PWA 10-31-2019 for Utility Collection. Reviewed. Deanna Sexton informed council that this is part of the contract with RS2 Collection agency for unpaid water bills, the Utility Ordinance we have does not have a collection part in the Ordinance. Jerri noticed error on year, will be corrected before publication. Mayor Naugle made the motion to approve Town of Kiowa Ordinance Number PWA 10-31-2019 for Utility Collection, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.
7. Discussion and possible approval to utilize funds from the Town of Kiowa PWA Short Lived Asset Account to replace pumps at the Water Plant. Deanna Sexton informed council that this is part of the USDA Loan Accounts and has a balance of \$61,871.94 and she has called and got approval from Pam Benson with USDA to use the funds. Mayor Naugle made the motion to approve to utilize funds from the Town of Kiowa PWA Short Lived Asset Account to replace pumps at the Water Plant, seconded by Hall. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.
8. Discussion and possible approval to have training and Employee Recognition award for the year and purchase awards and meal, December 13, 2019. Jess discussed having this for employees and giving awards. Deanna stated she will order service awards. Mayor Naugle made the motion to approve to have training and Employee Recognition award for the year and purchase awards and meal not to exceed \$2,000.00, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.
9. Discussion and possible approval to replace Tenaska water meter with digital meters. Deanna stated this has been on the agenda several times, received quote of \$6,500.00. William states they can install it. Deanna stated she will contact Frank Carolli with Tenaska for reimbursement and the need for replacement due to meter readings not being accurate and Dale not being able to go onsite to read meter, it could be read digitally. Mayor Naugle made the motion to approve to replace Tenaska water meter

with digital meter, seconded by Hall. K. Sexton-yes, Hall-yes, VanBlaricom-yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried.

NEW BUSINESS: Discussed having a Financial Meeting will set and let Council Members know. Deanna informed the Board Members that we have 3 CD's at the bank that will mature the month of November. Jerri called the surrounding banks and First Bank has the highest rates. Mike Kerns said we could discuss them at the Financial Meeting.

PUBLIC DISCUSSION: None

ADJOURN: Mayor Naugle made the motion to adjourn, seconded by Peterson. K. Sexton-yes, Hall-yes, VanBlaricom- yes, Ellis-yes, D. Sexton-yes, Peterson-yes, Naugle-yes. Motion Carried. Time 7:12 P.M.